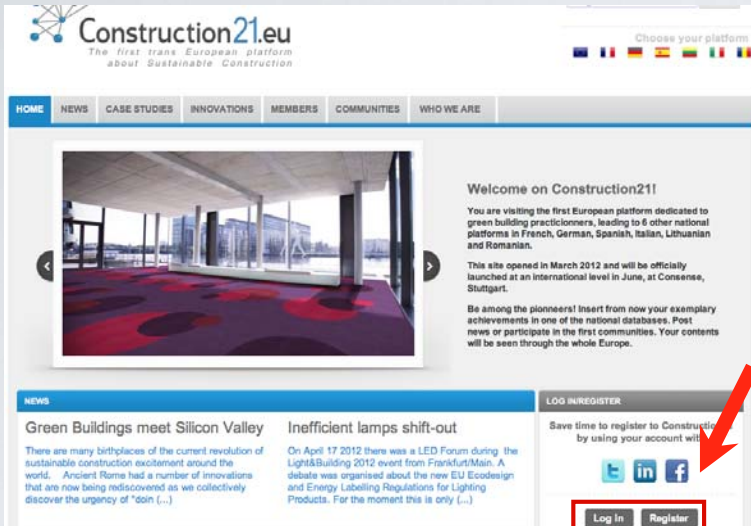


How to publish a case study on Construction21.eu

1 Login or Create an account

To login: use your ID (email address) and password
To create a new account, register with your email address and password then click on **Send**.



1bis

Write your personal statement and click on **Send**

1ter

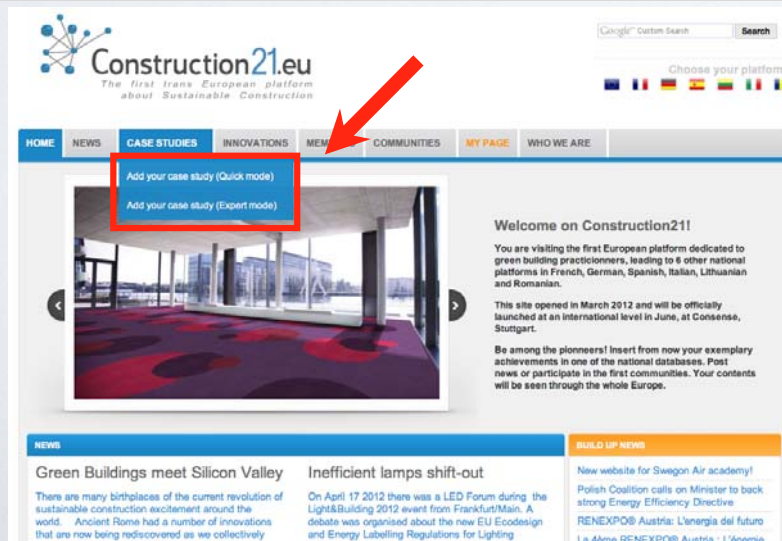
To activate your account click on the link within your email

2

If you already have an account, just enter your email address and password
Then click on **Send**

3

In Case Studies section, click on Expert Mode
Expert Mode give access to all fields
Express mode captures at once the 20 most important information only.



In the Expert Mode,

You will initialize your case study by creating your building identity card (7 fields + 1 picture).

You can then fill the other tabs at your own pace, in several times if necessary.

Step 1: initialize the description of your exemplary achievement

4



Help?

Fly over the question mark icon to reveal the details of the field to learn.

Case study configuration

BUILDING NAME:

PROJECT DESCRIPTION:

CONSTRUCTION YEAR:

ADDRESS 1 - STREET:

ADDRESS 2 - ZIP CODE:

ADDRESS 3 - CITY:

ADDRESS 4 - COUNTRY:

SELECT A BUILDING TYPE:

PROJECT TYPE:

PHOTO:

You are editing in expert mode

Here begins the declaration of your case study in expert mode, with all the fields available in this database. It is important to fill in all the first fields below to initiate your case study.

After this first step, your project is automatically saved.

The fields underlined in red are mandatory, so you will need to fill them in before being published and you can see more explanation on each field by simply passing your mouse on it.

The following criteria are similar in all the Construction21 countries, to allow a transparent benchmark of the project through the whole Europe. Get into the green race!

Enter the name of your building

Description of the building or renovation project

Indicate the year of construction

Building statement

Select the Country

Select the type of building

Select the type of operation: new or refurbishment

The database Construction21 hosts buildings which are:

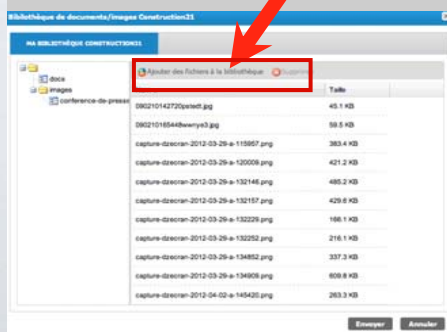
- New or Renovated
- Delivered
- With a good thermal and environmental performance

(BBC Effinergie, DGNB gold, BREEAM gold, LEED Gold or equivalent level) .

To insert a picture, click on **Browse** and follow the instructions 5 to 5ter

5

Click on **Add Files to Library**



Choose a file from your personal images folder, then **Add**

5bis

Ajouter un fichier à la bibliothèque

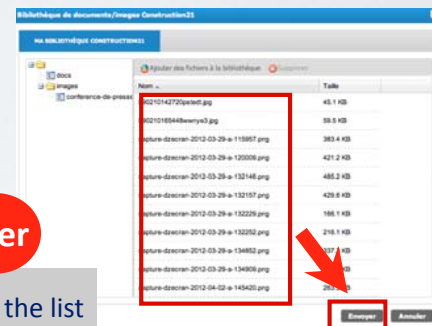
Ajouter une image/un document à la bibliothèque Construction21. Formats autorisés : bt, png, gif, jpg, bmp, odt, ods, odp, odg, doc, xls, ppt, docx, xlsx, pptx, pdf

taille image autorisée: 1Mo max
taille document autorisée: 10Mo max

Vous rencontrez un problème durant le chargement, utiliser le formulaire html

5ter

Select your image from the list and then **Send**. The image is loaded on your building sheet.



6

After uploading your photo, click on **Send**. Your record is saved.

Next steps : register other items at your own pace

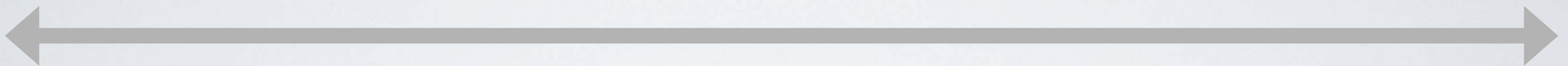
You can complete the case study on the nine themes proposed in the order and rythm that suits you. To do this:

- Enter your data on the tab of your choice
- Save this data before proceeding to the next tab (bottom of page, **Save**)

If you want to complete your case study after having left Construction21:

- Click on the tab **MY PAGE**, after you login. Your case is available in "Case Studies posted", **Edit**.
- Once all the information is entered in the various tabs, click on **Publish**.

Your case is then sent to moderation and will be visible on the site once validated by Construction21 experts.



Example 2nd Tab: Description

ZONE CLIMATIQUE : Nord-alpin

SURFACE NETTE (M²) :

TYPE DE SURFACE : Select ...

COÛT DE CONSTRUCTION OU RÉNOVATION (€) :

NOMBRE D'UNITÉS FONCTIONNELLES PLACE ASSISE :

CERTIFICAT DE PERFORMANCE ÉNERGÉTIQUE : Select ...

FIABILITÉ DES DONNÉES : Select ...

DÉMARCHE DÉVELOPPEMENT DURABLE DU MAÎTRE D'OUVRAGE :

DESCRIPTION ARCHITECTURALE :

Red Area = mandatory field

Fill in the different boxes below.

Present on Construction21 the most interesting innovations implemented in this building. These solutions must contribute to the global performance of the building. They can be some building system, material, technical or contractual solution, ...)

These innovations are directly accessible in the Innovation section. This provides an extra visibility to your building and creative innovation.

INNOVATION

NOM DE L'INNOVATION :

PHOTO DE L'INNOVATION :

CREATEUR DU SYSTÈME INNOVANT :

CONTACT FABRICANT :

SITE INTERNET FABRICANT :

CATÉGORIE DE PRODUIT : Select ...

DESCRIPTION DU SYSTÈME INNOVANT :

COMMENTAIRES SUR L'ACCEPTATION DE CETTE INNOVATION :

TELECHARGER UN FICHIER :

Describe innovation, and write your feedback and information about the producer.