

Instructions for the moderator

Name of the moderator: **name**

Name of supervising groups: **Waste Water Treatment Plant (WWTP)** (colour blue)

Time		Activity	Actions
16:45		Welcome speech	Host
16:45 – 16:55	10 min	Introduction to 5GDHC serious game	Host presents the ppt ‘Workshop intro and story_Glasgow case’
16:55 – 17:00	5 min	Participants divided in teams (by colours).	Moderator: <ul style="list-style-type: none"> • Moderators lead their group to the table/place with the sign of group name; • Introduce yourself as a moderator and expert of the group; • Inform participants to introduce themselves (only names);
		Each team member receives a role-card (on the table)	Moderator: <ul style="list-style-type: none"> • Confirm participants what is their role in the game (WWTP role); • Inform participants to open the role-card and read it (5 min);
17:00 – 17:10	10 min	Brainstorm	Moderator: <ul style="list-style-type: none"> • Ask participants to start brainstorming on their strategy (use file for notes) and identify barriers and opportunities to implement 5GDHC (use score card template to write down)- 10 min; • Show participants map of the city and additional info about 5GDHC (on the table); • Remind the participants that they should appoint someone as the first point of contact for the discussion round; • Inform participants about time 2 min before the time is up; <p><u>Cheer up participants that they can improvise. Let them dive into the role.</u></p>
17:10- 17:25	15 min	First discussion round	All participants go back to discussion round Host facilitates the round
17:25 – 17:35	10 min	Break	During the break participants are allowed to have a secret talk with other stakeholders (roles)
17:35 – 17:45	10 min	Brainstorm	Moderator: <ul style="list-style-type: none"> • Ask participants to brainstorm their strategy based on the first discussion round outcome-10 min; • Remind participants about the form to fill in about barriers and opportunities (score card form);

			<ul style="list-style-type: none"> • Inform participants 2 min before the time is up;
17:45 – 18:00	15-20 min	Second discussion round	All participants go back to discussion round host facilitates the round
18:00- 18:05	5 min	Calculating results (in team)	Moderator: <ul style="list-style-type: none"> • Show participants the score-card; • Ask participants to fill in the score card; • Moderators fill in the voting card and give it to host;
18:05-18:08	3 min	Revealing results	host facilitates the round
18:10	2 min	Wrap-up	host facilitates the round